MEDSIR
MEDICA SCIENTIA INNOVATION RESEARCH

**Data Lead Specialist**
**(SCIENTIFIC DEPT.)**

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**MEDSIR** is a company founded by scientific experts, headquartered in Barcelona with offices in New Jersey. We are dedicated to independent clinical research in Oncology. Together with international experts in Oncology, we create and execute strategic clinical trials contributing to generate relevant and meaningful knowledge for patients, medical professionals and scientific advancement in the area. We strive to accelerate knowledge of this complex disease and the vast array of available treatments in a fast-innovative way.

We are looking for a **Data Lead Specialist** in our Scientific Department.

**DESCRIPTION:** Data Lead Specialist**,** in our Scientific Department, will report to our Scientific Director. In this position, it is expected to oversight or manage full data life-cycle from design through database closure and archival delivering producing high-quality data for analysis. The position would offer the opportunity to work cross-functionally with other member in the Scientific department and the rest of the company and acquire a 360º view of the different aspects involved in oncology research.

## Data Lead Specialist

**Include key duties as follows:**

- Developing specifications for eCRFs, edit checks, system configuration.
- Overseeing or performing eCRF design and annotation, database design specifications;
- Review or developing key documents such as data management plan, guidelines for CRF completion, data review, SAE reconciliation, and data audits.
- Planning, overseeing, and participating in User Acceptance Testing
- Coordinating and overseeing with database programming staff to handle questions, troubleshoot, help resolve issues and mitigate risks
- Working to ensure on-time achievement of major data management deliverables and milestones in coordination with other functions
- Managing database amendments
- Providing expert technical direction; assesses complex technical or procedural issues, chooses among alternatives and facilitates resolutions
- Participation in cross functional team communications and meetings with both internal and external collaborators and oversees the data management activities at contract research organizations (CRO).
- Review and providing input into protocols and other clinical study documents during development.
- Data review for quality issues and general data trends; generate queries as necessary
- Defining/overseeing data transfer specifications for external data sources (labs, ECGs, PK) and transfer of data; reconcile or oversee CRO lab reconciliation with clinical database Provide input on standard tools and reports.
- Development of standards and/or improvements to existing standards including processes, CRFs, data listing reports and document templates
- Creates and maintain documentation for templates (DMP, CRF Completion guidelines, Database Design Documents, Edit specifications, Reconciliation guidelines, Report specifications)

**Requirements**

- A bachelor's degree in scientific, clinical, statistical sciences, or related field,

- Experience in clinical oncology indications, end points, data flow, data integrity, standards and data quality.
- Knowledge of medical terminology, clinical data, and/or ICH/Good Clinical Data Management practices.
- Proven competence in managing of multiple projects independently through full data management study life-cycle.
- Detail oriented with the ability to multi-task efficiently.
- Excellent organizational skills.
- Strong analytical and problem-solving skills.
- Commitment to working collaboratively and effectively.
- Flexibility and a willingness to respond to the needs of the work.
- Fluency in English.

**ADDITIONAL REQUIREMENTS:**

**Benefits/what we can offer:**

- Growing together: We are an early stage company with a multidisciplinary team. We offer the opportunity to grow together with the company.
- Work with world-renowned clinicians and scientists on publications and papers.
- Flexible work-life balance: we are focused on performance and everybody has different ways to achieve it. We make our best so that our colleagues feel comfortable in their work environment.
- Equal Employment Opportunity: We proudly pursue a diverse workforce and we don't make any hiring or employment decisions that could be discriminatory in any way.
- Workplace: Torre Glòries. Planta 27 in Barcelona, 360º beautiful views of the city and Mediterranean Sea.
- We work with MacBook computer (Apple).
- Flexible office.

**Required languages:**
Fluent in English, knowledge of other EU languages would be highly valued.

**Industry**
Pharmaceuticals, Research, Life Science, Health Care and Hospitals.

**Employment Type:**
Flexible and with the opportunity to work homebased some days a week.

**Minimum professional experience required:**
At least 2 years of experience in similar position.

**Salary:** Fix + variable pay (according to the experience and references)

**Company location:** Torre Glòries. Planta 27. Barcelona.